

# Lowry Park Zoological Society, Inc.

## APPLICATION FOR EMPLOYMENT

Prospective employees will receive consideration without discrimination because of race, creed, color, gender, religion, national origin, age, disability, citizenship, veteran status, marital status or any other legally protected status.

*Please print or type - not valid unless signed at all requested areas.*

Name \_\_\_\_\_ Date of Application \_\_\_\_\_  
Last First Middle

Address \_\_\_\_\_  
Number Street Apt # City State Zip Code

Phone # (\_\_\_\_\_) \_\_\_\_\_  
Area Code

Are you at least 18 years of age?  Yes  No

Your application/resume will be kept active for 30 days. If you wish to be considered for a position after this period, a new application may be required. For a list of current openings, visit [www.lowryparkzoo.com](http://www.lowryparkzoo.com)

**Please indicate the specific position for which you are applying.**

*Unsolicited applications may not be considered.*

POSITION TITLE: \_\_\_\_\_

How were you referred to Tampa's Lowry Park Zoo?

Ad (Where) \_\_\_\_\_  Employee Referral (Name) \_\_\_\_\_  
 Agency (Name) \_\_\_\_\_  Walk-in  Other \_\_\_\_\_

**NOTE: You may be disqualified from consideration if you do not complete this application in its entirety. If you have a resume, please attach, but do not indicate "see resume".**

Have you ever submitted an application with us before?  Yes  No If yes, give date(s) \_\_\_\_\_

Have you ever been employed with us before?  Yes  No If yes, give date(s) \_\_\_\_\_

Have you ever worked under a different name?  Yes  No If yes, name: \_\_\_\_\_

Are you currently employed?  Yes  No

May we contact your present employer?  Yes  No

On what date would you be available to begin work? \_\_\_\_\_

Are you available to work:  Full-time  Part-time  Temporary  Shift Work \_\_\_\_\_  
Hours Desired

Are you authorized to work in the United States?  Yes  No

Proof of citizenship or immigration status will be required upon employment.

Have you ever been convicted of a crime or entered a plea other than not guilty to any criminal charge?  Yes  No  
 A yes response will not automatically disqualify you from consideration. If yes, state the offense(s), date(s) of conviction(s) or plea(s) and sentence(s) imposed or disposition(s):

\_\_\_\_\_

\_\_\_\_\_

# Employment Experience

List each job held, starting with your present or last job. Include any job-related military service assignments and volunteer activities. If you need additional space, please continue on a separate sheet of paper.

<b>Employer</b>		Dates Employed		Work Performed:
Address		From	To	
Phone #		Rate of Pay Hourly / Salary		
Job Title	Supervisor	Starting	Ending	
Reason for Leaving				
<b>Employer</b>		Dates Employed		Work Performed:
Address		From	To	
Phone #		Rate of Pay Hourly / Salary		
Job Title	Supervisor	Starting	Ending	
Reason for Leaving				
<b>Employer</b>		Dates Employed		Work Performed:
Address		From	To	
Phone #		Rate of Pay Hourly / Salary		
Job Title	Supervisor	Starting	Ending	
Reason for Leaving				
<b>Employer</b>		Dates Employed		Work Performed:
Address		From	To	
Phone #		Rate of Pay Hourly / Salary		
Job Title	Supervisor	Starting	Ending	
Reason for Leaving				
<b>Employer</b>		Dates Employed		Work Performed:
Address		From	To	
Phone #		Rate of Pay Hourly / Salary		
Job Title	Supervisor	Starting	Ending	
Reason for Leaving				

# Education

	High School	College/University	Graduate/Post Graduate
School Name			
School Address			
Years Completed(circle)	9 10 11 12	1 2 3 4	1 2 3 4 +
Diploma / Degree*			
Describe Course of Study			

\*Diplomas, certificates and transcripts may be required upon employment.

## Skills:

- Typing (Speed \_\_\_\_\_)
- 10 key
- PC Skills (Indicate software knowledge) \_\_\_\_\_
- Foreign Languages (Indicate proficiency to speak, read, and write) \_\_\_\_\_
- Other \_\_\_\_\_

## Additional Information:

Do you have any experience, training, qualifications, or special skills which you think make you especially suited for work at Tampa's Lowry Park Zoo? (Explain)

---



---



---



---

## Applicant's Statement

This application will be given every consideration, but its receipt does not imply that the applicant will be employed or obligate Lowry Park Zoological Society, Inc. in any way. The contents of any employee handbook or personnel manuals, as well as other company policies and practices, are subject to change or modification by Tampa's Lowry Park Zoo, solely at its discretion, without notice. I also understand that no supervisor or other official of Tampa's Lowry Park Zoo or the Lowry Park Zoological Society, Inc. (except the President/CEO, in writing), has the authority to enter into any agreement with me or to make any agreement contrary to the foregoing.

I understand that all employment offers are contingent upon passing a background and drug and/or alcohol screening. I further understand that randomly, or if management suspects that I am unable to perform my job without endangering others or myself at any time during my employment, I may be required to take an alcohol/drug test. If employment is offered and accepted, it is understood and agreed that my employment is at-will and is not for any definite period or succession of periods, and that it may be terminated either by the company or employee at any time with or without notice.

I certify that the answers given herein are true and complete to the best of my knowledge. I understand that misrepresentations, omissions of facts or incomplete information requested in this application may remove me from further consideration for employment. In addition, if employed, any misrepresentations or omissions of facts called for in this application may result in my termination at any time without previous notice.

I hereby authorize investigation of all the statements I have made herein. I authorize the companies or persons named herein to give any information regarding my past employment, together with any information they may have regarding me whether or not it is on their records. I hereby release said companies or persons, and Lowry Park Zoological Society, Inc. from all liability for any damage whatsoever for issuing or obtaining this information.

\_\_\_\_\_  
Signature of Applicant

# LOWRY PARK ZOOLOGICAL SOCIETY, INC. DRUG-FREE WORKPLACE PROGRAM

## NOTICE TO APPLICANTS

Lowry Park Zoological Society, Inc. (LPZ) has established and maintains a Drug-Free Workplace Program. This Drug-Free Workplace Program is in conformity with chapter 440.102, Florida Statutes, its implementing regulations, and Federal law.

As part of this Program, offers of employment are expressly conditioned upon passing a drug test. In addition, employees of LPZ may be subject to drug testing under those conditions outlined in LPZ's Drug and Alcohol Policy Statement.

For persons receiving a conditional offer of employment, failure of a drug test or refusal to submit to drug testing when required by LPZ shall terminate any job offer. For employees, failing a drug test or refusing to submit to a drug test will result in action against an employee up to and including termination of employment.

Persons receiving a conditional offer of employment will have an opportunity to confidentially report to the Medical Review Officer (MRO) the use of prescription or non-prescription medications both before and after being tested. Additionally, job applicants shall receive a list of common medications which may alter or affect a drug test. Job applicants will also be given the names, addresses, and telephone numbers of local alcohol and drug rehabilitation programs.

Any person receiving a conditional offer of employment who fails a drug test may challenge or explain the result within five working days after written notification of the test result. A job applicant will have an opportunity to request a retest of the original sample at the job applicant's expense. If a job applicant's explanation or challenge is unsatisfactory, the job applicant may contest the drug test results pursuant to rules adopted by the Department of Labor and Employment Security or the Agency for Health Care Administration.

The job applicant also has the responsibility to notify the laboratory or clinic conducting the drug test of any administrative or civil action brought involving the drug test conducted by that laboratory or clinic.

The job applicant has a right to consult the testing laboratory or clinic for technical information regarding prescription or non-prescription medications. In addition, each job applicant will be given a list of the substances to be tested prior to administration of the drug tests. All test results will remain confidential except as allowed by law. LPZ will provide all job applicants with a copy of LPZ's Drug and Alcohol Abuse Policy Statement prior to administration of a drug test.

**Lowry Park Zoological Society, Inc.**

Applicant Name: \_\_\_\_\_

Applicant Signature: \_\_\_\_\_

Date: \_\_\_\_\_